

DEWARREN K. LANGLEY

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EDUCATION

North Carolina Central University School of Law - Durham, NC

J.D. Candidate; Concentration in Civil Rights & Constitutional Law; Graduation Date: May 2011

Duke University - Durham, NC

Certificate in Nonprofit Management, Completion Date: May 2011

Hampton University - Hampton, VA

B. S. in Business Management & Economics & minor in Leadership Studies; Graduated May 2007

SUMMARY OF QUALIFICATIONS

- Conduct efficient & effective legal research using the stacks, LexisNexis, & WestLaw of legal concepts, case law, judicial opinions, statutes & regulations.
- Present oral & written communication clearly, precisely & succinctly.
- Strong analytical, critical, mathematical, & logical reasoning and problem solving abilities.
- Display a high level of energy and motivation to produce work of the highest quality.
- Collaboratively work with others to achieve a common goal.
- Act with client interest & satisfaction as a top priority.
- Over 13 years of nonprofit management experience in board governance & compliance, strategic planning, personnel management, program development & implementation and financial oversight.
- Superior knowledge of Windows platforms & Microsoft Office applications.

PROFESSIONAL EXPERIENCE

Office of Legal Affairs - NC Community College System

Raleigh, NC

Legal Intern

05/10 - Present

Assist the General Counsel in providing legal assistance, advice, and consultation to the State Board of Community Colleges, local community colleges and other community college stakeholders. Create a Frequently Asked Legal Question publication to provide legal assistance to the community college. Develop a resource manual, logging all of the references to community college throughout the NC General Statutes, and add legal citations to System Office Manuals.

2009 Summer Legal Institute - Just the Beginning Foundation

Chicago, IL

Team Leader

08/09

Assisted the Executive Director of the Just The Beginning Foundation with planning and organizing the Summer Legal Institute. Chaperoned fifteen high school students to law firms, government offices and federal courthouses. Administered and collected evaluations completed by students. Led discussions explaining the fundamentals of legal writing and legal analysis the criminal justice process, court system, jurisdiction, case law, case briefing, constitutional rights prohibiting unreasonable searches and seizures, and appellate advocacy. Led students in identifying legal rules, understanding legal reasoning and discussing the implications of judicial holdings. Assisted students prepare oral arguments by providing direction and constructive feedback. Conducted research and presented, African-American Federal Judges – Integration of the Federal Judiciary, highlighting past and present federal judges, their milestones and the progression of the federal judiciary. Reviewed college essays and provided constructive feedback. Shared personal experience with students on personal obstacles, life experiences and persistence to achieve goals. Provided individual mentoring to each student by listening, encouraging and providing options without dictating direction.

Law Office of Marilyn Cain Gordon

Washington, DC

Law Clerk

06/09 - 07/09

Assisted attorney in several class action lawsuits. Drafted declarations for potential class members. Wrote correspondence and responded to class members. Researched and prepared legal memoranda on employment labor law. Assisted with and reviewed brief for motion on case certification. Performed document reviews and

maintained class member databases.

Law Office of C. Hope Brown

Washington, DC

Law Clerk

06/09 - 07/09

Researched legal issues on civil rights, probate, negligence sexual harassment & retaliation under Title VII. Prepared legal memoranda on case law and statutory findings. Participated in case strategy sessions. Attended training of the DC Superior Court on serving as a guardian to an adult ward.

NC Minority Support Center

Durham, NC

Office Manager/Loan Compliance Consultant

11/07 - 08/08

Coordinated and implemented office services such as mailing, purchasing, and records control. Scheduled and maintained calendar of appointments, meetings and travel itineraries for the President and Board members. Assisted with youth financial literacy programs. Conducted compliance reviews of loan files for Generations Community Credit Union (GCCU) to ensure compliance with state laws and office procedure. Made policy recommendations to GCCU to improve loan compliance.

IBM - US Business & Technical Services

RTP, NC

Procurement Buyer Intern

06/06 - 08/06

Received, analyzed and altered requisitions for up to \$7 million with managerial approval at required levels. Conducted fair value assessments for requisitions above \$90,000 based on skills required, geographic location and the overall economic environment. Conducted contract audits to ensure compliance with IBM standards. Interpreted contract provisions and reviewed contracts for accuracy and changes.

Duke University - Office of Community Affairs

Durham, NC

Neighborhood Partnership Intern

05/05 - 08/05

Assisted with the creation of a comprehensive participatory master plan for Southwest Central Durham to improve housing conditions and increase homeownership. Provided support to community nonprofits through trainings and presentations. Assisted with West Chapel Hill Street economic assessment & development to create a revitalized business district. Assisted with coordinating materials and supplies, local home developers and volunteers for the West End Collaborative to build seven homes in seven days at Pauli Murray Place. Participant in 2005 Documentary Video Institute of the Center for Documentary Studies at Duke University and directed 5-minute documentary, *Taking It Back: The Legacy of Pauli Murray*.

PROFESSIONAL, ACADEMIC & CIVIC ASSOCIATIONS

President, Black Law Student Association

05/10 - Present

→ College Student Division Liaison (05/09 - 05/10)

→ Founded and coordinates the Pre-Law Program

→ Recruited over 64 undergraduate and graduate students to participate in the program

→ Matched undergraduate and graduate students with law school mentors

→ Coordinated bi-monthly meetings on resume development, how to write an effective personal statement, pre-law resources and funding a legal education

→ Developed a pre-law manual,

→ Coordinated Preparing for Law School Admissions: The LSAT & Your Application Seminar on Wednesday, November 4, 2009 with presentations by Stephanie Williams, Assistant Dean of Admissions at NCCU School of Law and Shameika DeVane the Assistant Relationship Manager for Kaplan Test Prep & Admissions

→ Coordinated the Law School for A Day Program by matching undergraduate and graduate students with law students to attend class for a day to experience first hand the day in the life of a law student

→ Coordinated mock LSAT test and strategy sessions in partnership with the Test Prep Program at North Carolina Central University

→ Coordinated undergraduate and graduate student volunteerism with the Trial Practice classes to serve as witnesses and jurors.

- Served on the Political & Social Action Committee (05/09 - 05/10)
 - Assisted with coordinating the 2009 Municipal Election Candidates Forum
 - Sent letters of invitation to candidates
 - Developed a candidates guide for students providing information on candidates' employment, years of elective office, endorsements and website.
- Member (10/08 - Present)
 - Participated in the mock midterm examinations for first year law students.
 - Served on the College Student Division Committee
 - Served as a mentor to an undergraduate student and provided information on the law school admission process and the law school environment

Vice President, Civil Rights & Constitutional Law Society 05/10 - Present

- Member (10/09 - Present)
 - Assisted with coordinating the 2nd Annual Civil Rights Symposium, *Understanding Our Communities in an Effort to Save Our Communities*, with presenters, Mr. Peter Baker, the Director of the Durham Drug Treatment Courts, Dr. M. Michaux Parker, a Assistant Professor of Criminal Justice at North Carolina Central University and Keynote Speaker the Honorable Elaine M. Bushfan, the Chief District Court Judge of Durham County at North Carolina Central University School of Law on February 19, 2010.
 - Design the program for the 2nd Annual Civil Rights Symposium.
 - Introduced the Keynote Speaker, the Honorable Elaine M. Bushfan the Chief District Court Judge of Durham County.
 - Attended meetings regularly.
 - Wrote and sent press releases to local media about Society events.
 - Coordinated Keynote Speech by Thomas E. Perez the Assistant Attorney General for the United States Department of Justice's Civil Rights Division at North Carolina Central University School of Law on February 1, 2010.

Secretary, Future Lawyers for Community Advancement 05/10 - Present

- Secretary (05/10 - Present)
 - Keep records of minutes at all regular, special and executive meetings and ensure their accuracy and safety, a record of all actions taken.
 - Send notices of meetings to members, the community at-large and local media.
 - Write and send press releases to local media about FLCA news
 - Respond to communications and correspondence received by FLCA
 - Develop, manage, maintain and update the website.
 - Created new letterhead.
 - Oversaw the design of a new logo.
 - Assist with expanding the mentoring relationship of FLCA with area high schools and middle schools.
 - Promote awareness of the need and importance of mentoring among NCCU School of Law students.
 - Coordinate fall and spring oral argument competitions for high school and middle school students.
- Member (01/10 - Present)
 - Mentored students at Josephine Dobbs Clement Early College High School
 - Assisted with coordinating a closing argument competition for high school and middle school students

Secretary, Durham County Martin Luther King Jr. Steering Committee 02/10 - Present

- Keep records of minutes at all regular, special and executive meetings and ensure their accuracy and

- safety, a record of all actions taken by the Steering Committee and reports of committees.
- Send notices of meetings to members, the community at-large and local media.
- Write and send press releases to local media about committee news
- Respond to communications and correspondence received by the Steering Committee
- Develop, manage, maintain and update the Steering Committee website.
- Created new letterhead, contribution form, and financial requisition form.
- Proposed revised bylaws to comply with the NC Nonprofit Corporation Act and best practices for nonprofits
- Approve an annual budget and secure the financial resources necessary to achieve the annual operating goals.
- Assisted with the development of a Bereavement Policy to ensure consistency in practice when member's experience the passing of an immediate family member which passed unanimously on May 13, 2010.
- Oversaw the design of a new logo.

Member, Civilian Police Review Board - City of Durham 10/09 - Present

- Exercise reasonable care in the decision-making process
- Determine whether or not the investigation by the Durham Police Department's Professional Standards Division was conducted in an appropriate manner, specifically, whether the police department abused its discretion in the conduct of the investigation.
- Examine the written evidence submitted by the complainant and the police department to determine whether a hearing should be held
- If the evidence persuades the Board a hearing is justified, the Board will hold a hearing and submit its' findings to the City Manager.

Member, Board of Directors, NC Legal Education Assistance Foundation 10/09 - Present

- Evaluate, select and approved applications for education loan repayment assistance.
- Approve an annual budget and secure the financial resources necessary to achieve the annual operating goals.
- Disseminate information about the Foundation program to students at NCCU School of Law

Chairman, Board of Directors - Standing Tall for Success, Inc. 05/09 - Present

- Exercise reasonable care in the decision-making process
- Create and maintain a culture of mutual respect and accountability that helps the board as a whole and board members as individuals take their roles and responsibilities seriously.
- Work with Board to oversee implementation of all policies and ensure that appropriate administrative systems are established and maintained.
- Establish policies regarding the finances, property, and management of STFS to assist with the leadership and general promotion of the organization to support the organization's mission and needs.
- Created documents for board recruitment such as the invitation letter, the board application, the recruitment grid and the board member agreement
- Proposed revisions to the bylaws to conform with the NC Nonprofit Corporation Act which the Board unanimously approved on July 21, 2009
- Proposed revisions to the Articles of Incorporation which the Board unanimously approved on July 21, 2009
- Wrote the Conflict of Interest Policy which the Board unanimously approved on July 21, 2009
- Wrote the Electronic Voting Policy which the Board unanimously approved on July 21, 2009
- Leading the board through the development and implementation of a comprehensive five year strategic plan (2010-2015) to build and maintain a quality board of directors; ensure fiscal stability and adequate resources to support STFS; recruit, hire, orient, train and sustain a productive, dedicated and content staff; develop and maintain quality programming of STFS; strengthen STFS's external

networking and outreach activities; evaluate STFS programming, staff and board regularly and increase community awareness and support.

- Make an annual financial contribution
- Chair of the Personnel Committee

Member, North Carolina Bar Association - Law Student Division 08/08 - Present

- Member of the Law Student Activities Committee
- Wrote the article, *The Sky is the Limit: Alternative Careers for JDs*, for the Law Student Division Bulletin published in January 2010
- Serve as a liaison between the Law Student Division and NCCU School of Law
- Disseminate information to NCCU School of Law students

Thurgood Marshall Associate, Council on Legal Education Opportunity 07/08 - Present

- Attend academic and professional development seminars

Member, Kids Voting Durham Advisory Board 07/08 - Present

- Exercise reasonable care in the decision-making process
- Approve an annual budget and secure the financial resources necessary to achieve the annual operating goals.
- Assist with securing in-kind and cash donations sufficient to ensure implementation of and growth of Kids Voting Durham program.
- Assisted youth in coordinating the first ever youth run 2009 Mayoral and City Council candidates forum which brought together seven candidates and sixty-five young people to examine problems in the Durham community.
- Assisted youth leaders with developing a youth candidates guide about where candidates stood on issues and ideas that were important to Durham's young people that were used to educate students.
- Assisted with recruiting prescient sponsors, specifically youth-led and youth service organizations.
- Assisted with development and implementation of the Election Day plan to train prescient volunteers, coordinate polling place logistics, distribute and collect ballots on Election Day and coordinate post-election celebration.
- Assisted with coordinating first annual Champion of Democracy Awards Ceremony recognizing partners Measurement Inc, volunteer Mike Shiflett and youth partners, Durham School of the Arts' Octagon Club and YO! Durham.

Member, Board of Directors - Calvary Ministries of the Westend Community, Inc. 03/08 - Present

- Exercise reasonable care in the decision-making process
- Work with Board Chair, other Board officers and Executive Director to oversee implementation of all policies and ensure that appropriate administrative systems are established and maintained.
- Establish policies regarding the finances, property, and management of Calvary Ministries to assist with the leadership and general promotion of the organization to support the organization's mission and needs.
- Govern the organization by board policies and objectives.
- Approve an annual budget and secure the financial resources necessary to achieve the annual operating goals.
- Make policy and strategy recommendations based on reports from Executive Director.
- Communicate and promote organization to the community at-large.
- Annually evaluate performance of organization and Executive Director.
- Recommended and led efforts to comply with North Carolina Charitable Contribution Solicitation License requirement for non-profit organizations.
- Recommended to the full Board strong leadership from the Board Chair and Committee Chairs to guide the work of the Board & Committees respectively to increase productivity and ensure accountability; review, amend, and approve the 2010-2015 Strategic Plan to guide the collective work

of Board members; Committee Work Plans to allow board members to work more effectively to complete action steps necessary to reach strategic goals; and an effective evaluation process to review the Board, individual Board members, Committees and the Executive Director to provide an accurate accounting of results in order to ensure transition into management of the Community Family Life & Recreation Center at Lyon Park.

- Wrote a comprehensive five year, 2010-2015 Strategic Plan which defines the roadmap to build and strengthen the Board of Directors to improve organizational capacity and governance; ensure compliance with federal, state and local nonprofit regulations and laws and improve transparency; develop and secure the financial capacity and resources to assume full responsibility of management and control of the Community Family Life & Recreation Center at Lyon Park; ensure financial stability and adequate resources to support CMWC by managing resources effectively; complete construction of the Kitchen; recruit, hire, orient, train, evaluate and sustain a dedicated, productive and competent staff; develop, monitor, and maintain quality programming of CMWC; strengthen CMWC's external networking and outreach activities; market CMWC and its programs and the Center to strengthen awareness and utilization of programs and the Center; increase volunteerism to promote community awareness and support and evaluate CMWC programming and board regularly to assume full responsibility of management and control of the Community Family Life & Recreation Center at Lyon Park which passed the Board unanimously on February 9, 2010.
- Co-chair of the Personnel Committee
 - Assisted with developing the Committee Work Plan to coincide with the 2010-2015 Strategic Plan
 - Wrote the Conflict of Interest Policy which passed the Board unanimously on October 14, 2008
- Member of the Nominating Committee
 - Assisted with developing the Committee Work Plan to coincide with the 2010-2015 Strategic Plan

Notary Public, NC Department of Secretary of State

03/08 - Present

- Completed MLS 3874 Notary Public Education course at Durham Technical Community College to prepare to be commissioned as a Notary Public and to learn requirements and qualifications for Notary Public Office, attestation, fees, general powers and limitations, certifications, oaths and affirmations, depositions, affidavits and negotiable instructions.
- Passed certification exam with 104%.
- Recommended commissioning by Durham City Council At-Large Member, Farad Ali.
- Promote, serve and protect the public interest
- Perform notary acts in compliance with NC state law.

At-Large Representative, Criminal Justice Partnership Advisory Board

11/07 - Present

- Exercise reasonable care in the decision-making process
- Develop and implement strategic, innovative and results-oriented community based corrections which emphasize residential stability, accountability, education and professional development, behavior correction and successful re-integration into society for ex-offenders.
- Develop a Community-Based Corrections Plan by examining the local criminal justice system, identify problem areas, identify offender groups for programs, propose strategies for improving the local criminal justice system, identify a specific community-based program that is needed, plan a method for integrating the needed community-based program into the existing local criminal justice system, develop criteria for evaluating the impact of the community-based program and improve coordination at the local level between State and county community-based corrections programs.
- Submit the Community-Based Corrections Plan to the Board of County Commissioners for approval.
- Review and revise the Community-Based Corrections Plan and make a formal recommendation to the Board of County Commissioners annually concerning the plan and its implementation and operation during the ensuing year.

- Monitor and evaluate the impact of the Community-Based Corrections Program and prepare a written report.
- Serves on the Youth Offenders Subcommittee
 - Develop services for 16-to-19 years old on adult probation and implement age appropriate services which focus on education and mentoring
- Serves on the Community Correction Plan Update Subcommittee.

Member, Citizens' Advisory Committee - City of Durham 09/07 - Present

- Exercise reasonable care in the decision-making process
- Provide policy oversight for Durham City-County Home Consortium planning, operations, and evaluations.
- Review and rank applications associated with Community Development Block Grant & HOME Funds.
- Present recommendations to the Durham City Council and Board of County Commissioners as to how to distribute HOME funds.
- Participate in the planning, implementation, and evaluation of federal, state, and local programs for the Durham Community Development Block Grant Program.
- Serve as a liaison between citizens and the City Council receiving, compiling, interpreting and promoting information relevant to the development and improvement of the City and County of Durham.

Alumni Ambassador, INROADS, Inc. 05/07 - Present

- Coach prospective INROADS candidates through the application and training process.
- Help assess candidates as potential INROADS intern and match for INROADS sponsoring companies.
- Assist with resume development
- Help assess candidates' readiness for interview with sponsoring company.
- Recruit the best and brightest intern candidates.
- Mentor current interns by being a friend, providing pointers and sharing lessons learned.

Chairman, Board of Directors - Partners for Youth 09/06 - Present

- Exercise reasonable care in the decision-making process
 - Unanimously re-elected to the Board of Directors on March 23, 2010
 - Unanimously elected Chairman on March 9, 2009
 - Led Board recruitment efforts. Created documents for board recruitment such as the invitation letter, the board application, the recruitment grid and the board member agreement.
 - Unanimously elected Vice Chairman on January 14, 2008
 - Served as Acting Chair in the absence of the Chair from December 2007 until January 2009
 - Work with Board Chair, other Board officers and Executive Director to oversee implementation of all policies and ensures that appropriate administrative systems are established and maintained.
 - Establish policies regarding the finances, property, and management of PFY to assist with the leadership and general promotion of the organization.
 - Approve an annual budget and secure the financial resources necessary to achieve the annual operating goals.
 - Work to increase the visibility and vitality of Partners for Youth.
 - Manage financial resources effectively by ensuring that the financial structure of the organization will adequately support the current needs and long-range strategy.
 - Govern the organization by board policies and objectives.
 - Acquire sufficient resources for organization operations.
 - Make policy and strategy recommendations based on reports from Executive Director.
 - Communicate and promote organization to the community at-large.
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- Annually evaluate performance of organization and Executive Director.
- Nominated Executive Director, Leigh Bordley, for the 2006 Light Up Durham “Its Cool to Care” Award for her tireless dedication to improving the lives and prospects of youth in Durham’s West End.
- In conjunction with the board, developed a comprehensive five year strategic plan (2007 - 2012) to ensure quality programming, maximize student achievement, analyze internal systems and external resources, strengthen the board of directors and explore opportunities for programmatic expansion.
- Chair the Personnel Committee.
 - Wrote the Personnel Manual detailing the guidelines, expectations and procedures of Partners for Youth employees which passed the Board unanimously in March 2008.

PROFESSIONAL DEVELOPMENT

2009 Mid-Summer Professional Development Seminar & Career Fair - Council on Legal Education Opportunity - Detroit, MI

The seminar provided a wide range of professional development workshops and career enhancement opportunities and addressed such topics as: How to conduct a job search, working in different practice areas, job interviewing skills, and financial management. The seminar also provided information on summer internships, clerkships, and other job-related opportunities. The Career Fair was also held in conjunction with the seminar, which attracted law firms, corporations, government agencies, and public interest organizations.

2009 Legal Studies Institute - The Fund for American Studies - Washington, DC

A ten-week summer program which combines a legal internship and 3-credit constitutional law seminar with networking opportunities and career development activities. The program gives participants the opportunity to meet and interact with leaders in the legal profession enabling them to build a valuable professional network as they enter careers in law.

2009 Mid-Winter Academic Enrichment Seminar - Council on Legal Education Opportunity - Arlington, VA

The seminar reinforce analytical, reading, writing, studying and test-taking skills that were introduced in the pre-law preparatory programs for first and second year law students.

2008 Attitude Is Essential Pre-Law Seminar - Council on Legal Education Opportunity - Atlanta, GA

The seminar familiarized students who were entering their first year of law school with the demands associated with the first year of law school and acquainted them with resources available to help them meet those demands.

2008 Citizens Police Academy - Durham Police Department - Durham, NC

The Academy is a six-week series of interactive sessions facilitated by various divisions of the Durham Police Department and promotes support and awareness about police operations through education.

2008 Technology of Participation Facilitation Methods - The Institute of Cultural Affairs - Durham, NC

The Institute of Cultural Affairs is a unique facilitation, training and research organization providing effective participatory skills in three proven ways to activate group participation - the Focused Conversation Method, which

leads naturally to meaningful exchange of ideas; the Consensus Workshop Method, which energizes people to problem solve with a process that builds active participation and teamwork and the Action Planning Method which enables a group to rapidly pull together an effective plan, organize needed resources and mobilize energy and commitment into action.

AWARDS & HONORS

2010 Outstanding Leadership & Service Award - Black Law Students Association - NCCU School of Law

2010 Pro Bono Superstar - Street Law - North Carolina Central University School of Law

2010 Title III Scholarship - North Carolina Central University School of Law

2009 Graduate of the Leal Studies Institute - The Fund for American Studies

2009 Fund for American Studies Scholarship - The Fund for American Studies
2008 Title III Scholarship - North Carolina Central University School of Law
2008 Certificate of Completion - Citizens Police Academy - Durham Police Department
2006 Certificate of Appreciation - North Carolina Office of the Governor - Michael Easley
2006 IBM Thanks! Award - IBM

[REFERENCES FURNISHED UPON REQUEST]